

The Maida Duncan Women's Drop-in Centre is located in New Westminster. We provide various supports, resources, and services to disadvantaged women and children struggling with multiple barriers. Since its beginning, the Drop-In has been solely staffed by our hard-working and passionate volunteers with support from the Drop-In Program Coordinator. Our Center is a free low-barrier service for all women and their children, who reside in the EFry building as well as those who live out in the community. No referrals or appointments are necessary to use this service.

Operated by EFry volunteers, the Drop-in Center offers women:

- a safe, clean place to relax and feel included
- community resources, referrals as needed
- empathy and emotional support
- computer use and support in using a computer
- free food and snacks
- free clothing and hygiene donations
- occasional craft and education classes
- free shower
- free laundry facilities



We are looking for dedicated volunteers who can create a warm and welcoming environment to all women using our services. Volunteers must have an interest and comfort level in assisting clients coping with poverty, mental health issues, drug or alcohol misuse, and those struggling with chronic health issues. Volunteers must have good communication skills and be comfortable in managing intense emotions and conflict. Most volunteers commit to three hours a week for a minimum of six months, although some volunteers give more time. Our current hours of operation are 10:00 to 9:00 PM weekdays and 10:00 AM to 6:00 PM on weekends. These are the times in which we need volunteers. Programs and events within the Drop-In that volunteers can be involved with depends on their interest, goals, and skills.

If this sounds like the place for you, please complete the attached volunteer application form and return it to the email address provided below. Once received, we will contact you about attending an interview. You will be required to complete a criminal record search as part of our screening process. For more information, contact the Drop-in Coordinator, at: maida.duncandropin@elizabethfry.com or call: 604-520-1166 Ext. 221

**Elizabeth Fry Society of Greater Vancouver
Maida Duncan Women's Drop-In (New West)
Volunteer Application**

Name:	
Last Name	First Name
Address:	
City:	Postal Code:
Cell Phone:	Home/Other:
Email:	
How did you hear about this volunteer program?	
<input type="checkbox"/> School <input type="checkbox"/> Event <input type="checkbox"/> Volunteer Fair <input type="checkbox"/> Go Volunteer <input type="checkbox"/> Family <input type="checkbox"/> Poster <input type="checkbox"/> Friend <input type="checkbox"/> Charity Village Other: _____	

	Yes	No
Are you 19 years of age or older?		
Will you submit to a Criminal Record Search?		
Are you legally entitled to work in Canada? If no, what is your immigration status: _____		
Do you have a disability or a condition that may limit your abilities to volunteer? If yes, please explain: _____		
Are you a former client with this Society? If yes, please give the date of your last contact: _____		
Have you ever applied for an employment position or volunteer position with this Society before?		
Do you have any friends or family working for or volunteering with this Society?		
What is your level of education?:		
<input type="checkbox"/> High School <input type="checkbox"/> Post Secondary <input type="checkbox"/> Degree/Diploma: _____ Please Specify		

LANGUAGES:	Understand	Speak	Write

AVAILABILITY: We require an availability minimum of 3 hours per week for at least six months. Please indicate your availability below.

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning							
Afternoon							
Evening							
Flexible							

Any special or related courses that you believe would be an asset to the volunteer position you are applying for?

Associations/Clubs/Organizations to which you belong to and/or that is relevant to the position you are applying for:

What personal experiences would you bring to EFry as a volunteer?

Do you anticipate any changes in your personal, professional or academic life?

While volunteering with EFry, you may be working with people whose life experiences include: homelessness, poverty, addiction, mental illness, chronic health issues. What values would you apply to this type of work?

Are there any issues, situations or kinds of experience that you find unacceptable or difficult to deal with?

Is there any other information you would like us to know?

Current or previous employment or volunteer positions

Company/Agency	Position	Start/End Date

Emergency Contact Information:

Name	Relationship	Phone Number

References: *We require 3 professional references (one personal reference can also be used if needed):*

Name	Relationship	Email/ phone number (please include both)

I understand the conditions for being a volunteer include:

- Having a criminal record search completed.
- Signing a confidentiality covenant.
- A three month probationary period.
- Maintaining regular attendance in whatever program I undertake.
- Participating in the volunteer training and orientation sessions.
- Attending regular program meetings and in-service training programs when required.

In considering my qualifications for this volunteer position, I hereby agree to a Criminal Record Search, realizing the sensitive position of trust for which I have applied. Should I be accepted into the program, I hereby consent to the release of the results of such a criminal record search to the contracting ministry in which the Elizabeth Fry Society would involve me.

Signature

Date